

Cound Guildhall Trustees

Minutes of the Trustees meeting on 2nd September 2019

Present: Rex Sartain (Chairman), Linda Clutterbuck (Secretary), Marion Adams (Treasurer), Geraint Rees, Tim Roberts, Sheila Knights, Stephen Crack and Mavis Hunt.

Apologies: Laura Lewis and Briony Wells.

- 1 Declaration of Members Interests. None.
- 2 Minutes of the Meeting of 1.7.2019 were approved and signed as a true record.
- 3 There were no matters arising that were not on the agenda.
- 4 Financial Update. Marion Adams Treasurer, issued two finance sheets, the bank balance and the estimates for work on the kitchen.

The Guildhall bank balance = £11,051.00

Less £1,269.00 ringfenced for the toilet = £9,782.00

Required for committed payments on the kitchen = £8,221.00

Leaving £661.00 in the account at this time. It was agreed that there will be no final payments until works are signed off and certificates issued.

- 5 Building Group Update. Outstanding works: Outside and internal kitchen doors, hatch and work surface, triangular windows both ends and ceiling. Snagging list is in kitchen for anyone to work at.

Plumber has to return to make minor adjustments. ACTION TR

Geoff Hunt to be briefed on getting two estimates for the replacement ends in wood and aluminium as they help support the roof. ACTION SC

LC -Ask others outside the BG to help with specific tasks, suggested Edward England & Roger Naylor?

SK thanked building group for pulling this project together. All agreed.

- 6 Strategy and Funding update Sub-Committee 22.7.2019 results of which Rex attached.

- 7 H&S Report. The folder will be updated with new certificates. ACTION RS and TR

- 8 Website Update. GR has created our own email address *coundguildhall@gmail.com* which will go to him and a Google Drive dropbox for storing documents and reports secured with a password.

- 9 General Maintenance & Gardens delegated to Sara Sartain. Harley Nursery is happy to give sponsorship and Edward England and Ken Cooke will work on the drive. ACTION RS

Re. sponsorship Oliver Benbow in The Heighways is keen to offer some kind of sponsorship and or partnership and will liaise with TR.

10 Review of Recent Activities / Future Activities

Strawberry day at Glebe Farm on 28th June made about £300.

1st September was the first Cound & District Garden, Craft & Produce Show which was very well supported and made350.00

MH mentioned an American Tournament in October.

Possibilities for the future: Breakfast with coffee sponsor; Gardening talk by Kristian Hickson-Booth ; Ben Crane; Kathy Sabin. Feed info back to Briony. Check dates with Laura. ACTION BW

11 Guildhall Bookings and costings are being looked and info updated. ACTION LL

12 Correspondence – None.

13 Business for Future Meetings & Sub-Committees

Programme of events so we can publish a list to aid advertising.

14 AOB. MA & GL discovered that the Club Room (bookshop) is not covered by our insurance so this will be addressed.

We have been given 14 tables via Gemma Harper (ex school) to see if they are useful to us. It was agreed to try them out, there was no cost to us.

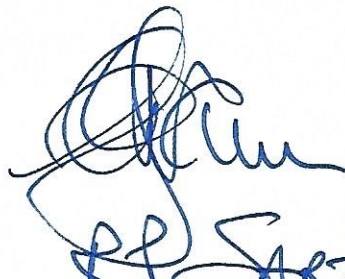
RS had spoken to Church Warden Ann Cooke about updating the storage hut and changing it to a container. Harnage Estates to be approached. ACTION TR

SC offered a wine fridge for the bar.

15 Date of Future Meetings

Buildings Group meeting on Monday 23rd September at 7pm

Guildhall Trustees Monday 7th October at 7pm


P. Stewart
CHAIRMAN
COUNCIL GUILDHALL

7/10/19